Online Training Courses Plan (July – December) 2020

Category	Course Name	Duration/ Hrs.	July 1w	2w	3w	4w	August 1w	2w	3w	4w	September 1w	2w	3w	4w	October 1w	2w	3w	4w	November 1w	2w	3w	4w	December 1w	2w	3w	4w
Quality	1. Total Quality Management	3 Days/9 hrs.	5-7																		15-17						
	2. Understanding Quality Management System ISO 9001:2015 Requirements	3 Days/9 hrs.		12-14																					9-10		
	3. Six Sigma Yellow Belt	3 Days/9 hrs.			19-21											11-13										
	4. Statistical Quality Control	3 Days/9 hrs.						9-11										25-27								
	5. Performance Measures & Indicators	3 Days/9 hrs.							16-18											8-10						
Occupational Health & Safety	1. Understanding of Occupational Health & Safety Management System Requirements ISO 45001:2018	3 Days/9 hrs.								25-27															8-10	
	2. Implementing Enterprise Risk Management with ISO 31200:2009	3 Days/9 hrs.				**26-28**														10-12						
	3. Personal Protective Equipment – P.P.E	3 Days/9 hrs.												27-29												
	4. Traffic Hazards Control	3 Days/9 hrs.										6-8							1-3							
Food Safety	1. Understanding ISO 22000:2018 Food Safety Management System Requirements for any Organization in the Food Chain	3 Days/9 hrs.												28-30												27-29

Category	Course Name	Duration/Hrs.	July 1w	2w	3w	4w	August 1w	2w	3w	4w	September 1w	2w	3w	4w	October 1w	2w	3w	4w	November 1w	2w	3w	4w	December 1w	2w	3w	4w
	2. GMP & Global Regulatory Framework	3 Days/9 hrs.	7-9													18-20										
	3. Food Defence TACCP Course	3 Days/9 hrs.							18-20														6-8			
	4. Restaurants Quality Control Standards	3 Days/9 hrs.		13-15									20-22													
Energy & Environmental Management	1. Understanding Energy Management System ISO 50001:2018 Requirements	3 Days/9 hrs.									1-3														21-23	
	2. Understanding Environmental Management System ISO 14001:2015	3 Days/9 hrs.														11-13										
	3. Energy Management Technology	3 Days/9 hrs.								25-27													6-8			
Competence of testing & calibration laboratories	1. Understanding ISO 17025:2017 General Requirements for the competition of testing & Calibration Laboratories	3 Days/9 hrs.									5-7														22-24	
	2. Uncertainty	3 Days/9 hrs.				28-30										13-15										
Management Systems	1. ISO 22301:2019 Security & Resilience - Business Continuity Management Systems Requirements **NEW**	3 Days/9 hrs.										12-14							3-5							
	2. UNDERSTANDING THE ISO 26000 SOCIAL RESPONSIBILITY STANDARD **NEW**	3 Days/9 hrs.															27-29				24-26					

Category	Course Name	Duration/Hrs.	July				August				September				October				November				December			
			1w	2w	3w	4w	1w	2w	3w	4w	1w	2w	3w	4w	1w	2w	3w	4w	1w	2w	3w	4w	1w	2w	3w	4w
Managerial Skills	1. Advanced Project Management	3 Days/9 hrs.														19-21									21-23	
	2. Crisis Management	3 Days/9 hrs.										21-23														26-28
	3. Leading & Improving People NEW	3 Days/9 hrs.																	4-6							
	4. Time Management	3 Days/9 hrs.													3-5						17-19					
Organizational Excellence	1. Towards Organizational Excellence	3 Days/9 hrs.					11-13									12-14										
	2. Foresight and its tools in supporting decision-making and shaping of Future	3 Days/9 hrs.			21-23																		6-8			
	3. Leading through VUCA (Volatility, Uncertainty, Complexity & Ambiguity) NEW	3 Days/9 hrs.								26-28					3-5											
	4. Adaptive Management Practices for International Development NEW	3 Days/9 hrs.										13-15										24-26				
	5. Organizational Flexibility to Meet Future Challenges NEW	3 Days/9 hrs.									1-3									9-11						